

RECORDS OF SANDWICH AND DISTRICT GROWERS LTD

Accession No : CR72/92

Catalogue Mark :CR SDG

Introduction

The Sandwich and District Growers Ltd, a horticultural co-operative marketing society, was formed in 1941 to assist local growers in the Kent area in the event that transport was disrupted by the war. Proper trading began in 1948 and membership and turnover steadily increased so that by the early 1960's annual sales were worth over £220, 000. The co-operative marketed all types of produce apples, pears, cherries, plums, soft fruits, vegetables and other market produce. It's depot was at Grove Road, Preston 9 miles North East of Canterbury and included a fruit grading and packing room, a vegetable sorting and loading shed and a despatch department which possessed a fleet of 10-12 vehicles. Membership of the co-operative was open to growers who had a £5 shareholding but this was later increased to £50.

Records deposited in 1972 on permanent loan by Sandwich and District Growers Ltd
List compiled December 1996/January 1997

Record Types

AC1/1- 8	Ledgers
AC2/1-7	Cash Books
AC4/1-20	Pass Books
AC6/1-28	Other Accounts
AC7/1	Bank statements
AC9/1-91	Invoices
AD2/1-32	General Administration Records
AD3/1-9	Labour Records
AD4/1-5	Premises Records
AD5/1-5	Materials Records
AD8/1-3	General Correspondence
CO2/1-5	Company Records
CO3/1-7	External Agreements
ET1/1-2	Records of experiments and trials
MP1/1	List of growers
P2/1	Brochure
PH2/1-2	Photographs

AC ACCOUNTS

AC1 LEDGERS

AC1/1	LEDGER, Payments to growers	1959-1960
AC1/2	LEDGER, Payments to growers	1961-1963
AC1/3	LEDGER, Payments to growers	1963 (Apr)-

		1966 (May)
AC1/4	SALES LEDGER, Growers	1960-1964
AC1/5	SALES LEDGER, Customers	1963-1964
AC1/6	SALES LEDGER, Customers	1965-1966
AC1/7	BOUGHT LEDGER	1969-1970
AC1/8	NOMINAL LEDGER ACCOUNT INDEX	nd

AC2 CASH BOOKS

AC2/1	CASH BOOK, Sales 1961 (Jan)	1960 (Apr)-
AC2/2	CASH BOOK, Sales Oct)	1961 (Jan-
AC2/3	CASH BOOK, Sales 1965 (Apr)	1962 (Aug)-
AC2/4	CASH BOOK, Cheque Payments out 1964 (Oct)	1962 (Apr)-
AC2/5	CASH BOOK, Cheque Payments out 1965 (Apr)	1964 (Nov)-
AC2/6	CASH BOOK, Purchases	1964(Mar)- 1966(May)
AC2/7	SALES CREDIT BOOK 1965 (Apr)	1964 (Apr)-

AC4 JOURNALS AND OTHER BOOKS OF ORIGINAL ENTRY

AC4/1-20	PASS BOOKS for Shares and Loans	
/1	No 271 (G A Mullins)	1962-1966
/2	No 188 (C Petley & Co)	1962-1966
/3	No 1 (T E Austen)	1962
/4	No 294 (L G Dare & Son)	1962
/5	No 297 (L Wardley)	1962
/6	No 82 (A W Bacon & Son)	1962-1965
/7	No 305 (E Leigh)	1962-1964
/8	No 284 (T W Oxendale)	1963-1965
/9	No 261 (H M F Moore)	1962-1965
/10	No 91 (R C Deverson)	1962-1965

/11	No 77 (F E B Stephens)	1962
/12	No 327 (L A Browne)	1962-1964
/13	No 226 (Mrs Waller)	1962-1966
/14	No 245 (F S Homersham)	1962-1966
/15	No 159 (C H Turff)	1963-1966
/16	Blank	nd
/17	Blank	nd
/18	Blank	nd
/19	Blank	nd
/20	Blank	nd

AC6 OTHER ACCOUNTS

AC6/1-6 ACCOUNT SUMMARIES AND WORKING PAPERS

/1		1963-1964
/2		1965
/3		1965-1966
/4		1966-1967
/5		1967-1968
/6		1968-1969

AC6/7 CHEQUES (Returned) 1966

AC6/8 ACCOUNT SHEETS (Miscellaneous) 1966-1967

AC6/9-27 WAGE CARDS AND SHEETS (Weekly)

/9		1967 (20 Sep)
/10		1967 (27 Sep)
/11		1967 (4 Oct)
/12		1967 (11 Oct)
/13		1967 (18 Oct)
/14		1967 (25 Oct)
/15		1967 (1 Nov)
/16		1967 (8 Nov)
/17		1967 (15 Nov)
/18		1967 (22 Nov)
/19		1967 (29 Nov)
/20		1967 (6 Dec)
/21		1967 (13 Dec)
/22		1967 (20 Dec)
/23		1967 (27 Dec)
/24		1968 (3 Jan)
/25		1968 (10 Jan)
/26		1968 (17 Jan)
/27		1968 (24 Jan)

AC6/28 STOCK AND VALUATION SUMMARIES 1960's
(Miscellaneous)

/39		1967(Feb-Mar)
/40		1967(Mar)
/41		1967(Mar-Apr)
/42		1967(Apr)
/43		1967(Apr-May)
/44		1967(May)
/45		1967(May)
/46		1967(May-Jun)
/47		1967(Jun)
AC9/48-62 INVOICES		
/48	G Tyman & Son Ltd	1965
/49	Newman & Son (Wholesale) Ltd	1965-1966
/50	Newman & Rowe (Wholesale) Ltd	1965-1966
/51	E G Chapman (Spitalfields) Ltd	1965-1966
/52		1965-1966
/52	George Hammond & Co	1965-1966
/53		1965-1966
/54		1966
/55		1966-1967
/56		1967-1968
/57	Petrol invoices	1967-1968
/58		1968
/59		1968
/60	Miscellaneous garage	1968-1969
AC9/61-64 INVOICES AND MISCELLANEOUS CORRESPONDENCE		
/61		1963-1965
/62		1965-1966
/63		1965-1967
/64		1966
AC9/65-69 INVOICES for Home Grown Foods Pallets		
/65		1967
/66		1967-1968
/67		1967-1968
/68		1968
/69		1968
AC9/70	REMITTANCE ADVICES from Watts, Brokers Ltd	1965-1966
AC9/71	REMITTANCES with GECO Produces Ltd	1965
AC9/72-84 FILES containing market advice		
/72		1966(Apr-Jun)
/73		1966(Jul-Oct)
/74	G J Wright Ltd	1966(Mar)- 1967 (Aug)

/75		1966(Nov)-
	1967(Mar)	
/76		1967(Apr-Jun)
/77		1967(Jul-Aug)
/78		1967(Sep-Dec)
/79	G J Wright Ltd	1967(Sep)- 1968(July)
/80		1968(Jan-Apr)
/81		1968(May)
/82		1968(Jun-Jul)
/83		1968(Aug-Oct)
/84		1968(Nov-Dec)

AC9/85-91 RECEIPTS with advice to accompany produce to customers

/85	2571-2618	1966
/86	5700-8068	1966
/87	7251-7749	1967
/88	8069-10000	1967
/89	1-1138	1967
/90	1139-5048	1968
/91	5049-5600	1969

AD ADMINISTRATIVE AND COMMERCIAL RECORDS

AD2 GENERAL ADMINISTRATION AND COMMERCIAL RECORDS

AD2/1-21 ANNUAL REPORTS AND BALANCE SHEETS

/1		1948 (31 Dec)
/2		1949 (31 Dec)
/3		1950 (31 Dec)
/4		1951 (31 Dec)
/5		1952 (31 Dec)
/6	(15 months)	1955 (26 Mar)
/7		1956 (31 Mar)
/8		1957 (31 Mar)
/9		1958 (31 Mar)
/10		1959 (31 Mar)
/11		1960 (31 Mar)
/12		1961 (31 Mar)
/13		1962 (31 Mar)
/14		1963 (30 Mar)
/15		1964 (4 Apr)
/16		1965 (3 Apr)
/17	(14 months)	1966 (31 May)
/18		1967 (31 May)
/19		1969 (31 May)
/20		1970 (31 May)
/21		1971 (31 May)

AD2/22	ANNUAL REPORT for Home Grown Fruits Ltd	1963-1964
AD2/23	SCHEME for hire of goods vehicles	1950's
AD2/24	NOTES on empty containers for J G Wright Ltd	1955-1956
AD2/25	MEMORANDUM on office procedure (Home Grown Fruit Ltd)	1965
AD2/26	MARKETING REPORTS on top fruit	1965-1966
AD2/27	TRANSPORT DELIVERY SHEETS	1967-1968
AD2/28	ORDER FORM BOOK	nd
AD2/29	INSURANCE POLICIES (Miscellaneous)	nd
AD2/30	PAPERS relating to the Ministry of Agriculture Horticultural Improvement Scheme	nd
AD2/31	PAPERS relating to Ministry of Agriculture Working Capital Grants	nd
AD2/32	FORMS for Proposed Marketing Programme	nd

AD3 LABOUR RECORDS

AD3/1	CORRESPONDENCE relating to payment of bonus	1948
AD3/2	TIME SHEETS for Apple Peelers	1960(Sep-Oct)
AD3/3	TIME SHEETS for Apple Peelers	1960(Nov-Dec)
AD3/4	TIME SHEETS for Vegetable Grading	1967
AD3/5	TIME SHEETS AND SUMMARIES for grading and Packers	1967
AD3/6	CORRESPONDENCE relating to the resignation of Mr Thomas, General Manager	1961-1962
AD3/7	SUMMARY of grading	1966
AD3/8	NATIONAL INSURANCE CARDS	1966
AD3/9	NOTICES about time sheet compliance	nd

AD4 PREMISES RECORDS

AD4/1	CERTIFICATE of maintenance for York machinery	1953
AD4/2	AGREEMENT relating to Speedwell Cottage	1953
AD4/3	GENERAL REGISTER for factories	1956-1958
AD4/4	REPORT on examination of lifting machines	1962-1964
AD4/5	PAPERS relating to Packhouse Improvement Scheme	1965

AD5 MATERIALS RECORDS

AD5/1	CORRESPONDENCE relating to petrol rationing	1956-1967
AD5/2	ORDER BOOK for packing materials (Home Grown Fruit Ltd)	1960's
AD5/3	APPLICATION to the the Ministry of Agriculture for Tray and Pallet sets	1965-1966
AD5/4	APPLICATION to the the Ministry of Agriculture for grant aid in connection with fruit handling service	1966
AD5/5	STOCKSHEET (Daily) for packhouse	1967-1968

AD8 GENERAL CORRESPONDENCE

AD8/1	MEMORANDA to growers relating to fruit grading store and marketing arrangements	1959
AD8/2	CORRESPONDENCE with the Ministry of Agriculture relating to grant for Hermes Apple Grader	1963-1964
AD8/3	LETTER from J Vinnicomb & Son Ltd	1966

CO LEGAL RECORDS OF COMPANIES AND BUSINESSES

CO2 COMPANY RECORDS

CO2/1	RULES of East Kent Growers Ltd	1941
CO2/2	SHARE REGISTER	1940's-1960's

CO2/3	SHARE TRANSFERS (and related correspondence)	1953-1958
CO2/4	SHARE CERTIFICATES, INVOICES AND MISCELLANEOUS CORRESPONDENCE	1960's
CO2/5	RULES of East Kent Growers Ltd	1966

CO3 EXTERNAL AGREEMENTS

CO3/1	LICENCE from MOF for cold store	1953
CO3/2	Licences from MOF	1950's
CO3/3	LICENCES for potatoes from the Potato Marketing Board	1960's
CO3/4	LICENCES for petrol	1950's
CO3/5	GUARANTEES for Foster and Morris Vehicles	1950's
CO3/6	PAPERS relating to shipping contracts	c1967
CO3/7	AGREEMENT for Hire Purchase of 7 ton lorry	1969

ET TECHNICAL RECORDS

ET1 RECORDS OF EXPERIMENTS AND TRIALS

ET1/1	FILE on the Cold Storage Project	1963
ET1/2	CORRESPONDENCE relating to new Fruit Storage Scheme	1964-1965

MP MANUFACTURING AND PRODUCTION RECORDS

MP1 REGISTERS AND LISTS OF PRODUCTION

MP1/1 LISTS, numerical and alphabetical, of growers nd

PUBLICATIONS, PROMOTIONS AND ADVERTISING RECORDS

P2 INDIVIDUAL ADVERTISING AND SERVICING PUBLICATIONS

P2/1	BROCHURE giving the history, aims, structure etc of Sandwich & District Growers Ltd	c1962
------	---	-------

PH INTERNAL PHOTOGRAPHIC RECORDS

PH2 COMPILATION OF PRINTS

PH2/1	PHOTOGRAPHS of employees at work (8 photographs mounted on boards)	post 1945
PH2/2	PHOTOGRAPHS of Annual Dinner Groups (8 photographs)	c1950's